

**Government of Rajasthan**  
**Rural Development & Panchayati Raj Department**  
**Bio-fuel Authority, Yojna Bhawan, Jaipur**

(III Floor, B-Block, Yojna Bhawan, C- Scheme, Jaipur Phone: 2220672 Fax 2224754, E-mail: biofuelraj@rajasthan.gov.in)

**Order**

In compliance of the Gazette Notification of Ministry of Petroleum & Natural Gas, Government of India, bearing No. P-13039(18)/1/2018-CC(P-26825) Dated 30-04-2019, the "Rajasthan Biofuel Registration Rules -2019" hereby enacted by Government of Rajasthan for production, distribution and sale of Bio diesel (B-100) for blending with High Speed Diesel for transportation purposes in the state of Rajasthan.

To curb the illegal trade of bio diesel and for the purpose of regulating production, distribution and sale of Bio diesel (B-100) in the state, Biofuel Authority, Rural Development & Panchayati Raj Department Rajasthan is hereby authorized to enact "Rajasthan Biofuel Registration Rules -2019" and to register manufacturers, supplier and sellers for Bulk/retail sale of Bio diesel (B-100) in the state under these rules. Biofuel Authority, Rajasthan corresponding to standards laid down for Bio diesel (B-100) by Bureau of Indian Standards shall regulate production supplies, storage, bulk and retail sale of indigenous bio diesel (B-100) under following guidelines and shall maintain all necessary record under this process.

Under directions in the Gazette Notification dated 30-04-2019 issued by Ministry of Petroleum & Natural Gas, Government of India. the other related departments of state government shall provide no objection certificate/approval/certificate as per rules. In accordance to the notification, the state Coordinator of Public Sector Oil Companies, shall provide required cooperation for quality control and in implementation of marketing guidelines.

Sd/-  
(D.B.Gupta)  
Chief Secretary  
Government of Rajasthan

Cop to concerned for information and necessary action :-

1. Principal Secretary, Hon'ble Chief Minister, Govt. of Rajasthan, Jaipur
2. Sp. Asstt. to Hon'ble Deputy Chief Minister, Rural Dev, and Panchayati Raj Department.

3. Chief Secretary, Government of Rajasthan, Jaipur.
4. Joint Secretary, Ministry of Petroleum and Natural Gas, Govt. of India, New Delhi.
5. Sh. YB Ramakrishna, Chairman Biofuel Coordination Committee, MoPNG, Gol, New Delhi.
6. Shri Sandeep Chaturvedi, Biodiesel Association of India, Mumbai.
7. Director, Uttar Pradesh / Chhattisgarh / Karnataka, Biofuel / Bioenergy Board / Agency
8. Additional Chief Secretary, Home Department, Government of Rajasthan, Jaipur.
9. Additional Chief Secretary, Public Works Department, Rajasthan Government, Jaipur.
10. Additional Chief Secretary, Finance Department, Government of Rajasthan, Jaipur.
11. Additional Chief Secretary, Department of Agriculture, Govt. of Rajasthan, Jaipur.
12. Additional Chief Secretary, Department of Industries, Government of Rajasthan, Jaipur.
13. Additional Chief Secretary, Deptt. of Mines and Petroleum, Govt. of Rajasthan, Jaipur.
14. P S to Additional Chief Secretary Rural Dev. and Panchayati Raj Department, Govt. of Rajasthan, Jaipur.
15. Principal Secretary, MSME Department, Government of Rajasthan, Jaipur.
16. Principal Secretary, , Government of Rajasthan, Jaipur
17. Principal Secretary, Revenue Department, Government of Rajasthan, Jaipur
18. Chairman, Rajasthan Pollution Control Board, Government of Rajasthan, Jaipur
19. Secretary, Department of Cooperation, Government of Rajasthan, Jaipur.
20. Secretary, Food and Civil Supplies Department, Government of Rajasthan, Jaipur.
21. Secretary, Transport Department, Government of Rajasthan, Jaipur.
22. Secretary, Department of Disaster Management, Government of Rajasthan
23. Commissioner, Tribal Area Development Department, Udaipur
24. Managing Director, Rajasthan State Cooperative Federation Ltd. / RajaSangh, Jaipur
25. Commissioner, Jaipur / Jodhpur Dev. Authority, Government of Rajasthan, Jaipur.
26. Controller, Department of Consumer Affairs, Government of Rajasthan, Jaipur
27. General Director, National Highways Authority of India, New Delhi.
28. Director, MSME, Government of India, Twenty two Godown Industrial Area, Jappur.
29. Director, Bureau of Indian Standards, Library, Government of India, Delhi.
30. Deputy Chief Explosive Controller, Petroleum Explosive Safety Organization, Jaipur
31. Chief Inspector, Factory and Boiler Department, Government of Rajasthan, Jaipur
32. All District Collectors, Rajasthan.
33. All District Superintendents of Police, Rajasthan.
34. All District Supply Officer, Government of Rajasthan, Jaipur

-Sd-

(Rajeshwar Singh)  
Addl. Chief Secretary  
Rural Dev. & Panchayati Raj

## Chapter – 5

# Registration of Biodiesel manufacturers, suppliers and retailers

In compliance of Gazette notification No. P-13039(18)/1/2018-CC (P-26825) dated 30.04.2019 issued by Ministry of Petroleum & Natural Gas, Government of India, the Government of Rajasthan issued the guidelines for production, distribution and sale of Biodiesel (B100) for blending with high speed diesel for transportation purposes in the state of Rajasthan.

1. To curb the illegal trade of Biodiesel (B-100) in the state and to regulate the production, distribution and sale of Biodiesel (B-100), Biofuel Authority, Rural Development & Panchayati Raj, Rajasthan is hereby authorized to implement the Rajasthan Biofuel Rules 2019 and to register the Biodiesel manufacturer, suppliers and retailers under these rules for bulk/retail sale of Biodiesel (B-100) in the state.
2. Biofuel Authority, Rajasthan shall regulate production, supply, storage, bulk and retail sale of indigenous Biodiesel (B-100) in accordance to these guidelines as per the standards laid down by the Bureau of Indian Standards 15607:2016. All the necessary records of this process will be maintained.
3. Manufacturers of indigenous biodiesel (B-100) and their authorized suppliers & retailers will be required to obtain permission from the Biofuel Authority of Rajasthan for marketing of biodiesel (B-100) in the state.
4. To obtain permission for marketing of biodiesel (B-100) in the state, the application in the specified application format (Annexure - 3A / 3B / 3C / 3D) will have to be submitted to Biofuel Authority Rajasthan by the manufacturer or their authorized supplier and retailer for registration.
5. Biodiesel (B-100) manufacturers will have to apply for registration with Biofuel Authority only after the issuance of Consent to Operate from the Pollution Control Board for the production plant. Suppliers and Retailers have to apply for registration only after registration of respective manufacturer with the Biofuel Authority and receiving the Letter of Intent from respective manufacturer.
6. Permission for production and marketing of Biodiesel (B-100) by Biofuel Authority, Rajasthan shall be subject to the required documents to be submitted by the applicant along with the application form and no objection certificate / approval / registration issued by other relevant departments of the Central / State. This permission will be issued to the applicant for a fixed period, which can be renewed as per rules.
7. It will be mandatory for Biodiesel manufacturers, suppliers and retailers to display the permission issued by the Biofuel Authority Rajasthan at the appropriate location in their premises.
8. Biodiesel to be sold in pursuance of aforesaid permission should be indigenously produced and not imported.
9. Separate boards in English/Hindi and Vernacular language of the region should be prominently

displayed at the biodiesel (B-100) retail outlet displaying the percentage of Biodiesel (B-100) allowed to be blended with high speed diesel in the customer's vehicle's automobile tank. Also, there should be clear warning displayed at the biodiesel retail outlet (with above board) that usage of biodiesel with percentage exceeding the prescribed percentage can cause damage to the engine.

10. Biodiesel suppliers and retailers, also prominently displayed standard specifications of biodiesel (B-100) as per Bureau of Indian Standards 15607:2016 and the specifications of the Biodiesel (B-100) to be sold, on the board at the point of sale including batch and date as mentioned in Marketing discipline guidelines of Biodiesel (B-100).
11. The registered manufacturers and their authorized suppliers & retailers shall keep the record of purchase, consumption, sale and balance of material related to the production and sale (whichever is applicable) will be required in their premises for inspection of any authorized authority of the State Government and / or Central Government.
12. Biodiesel (B-100) manufacturers and their authorized suppliers & retailers have to retain samples of atleast the last three supplies / batches in their premises so that they can be inspected and / or tested by any authorized officer for the above purpose.
13. Biodiesel (B-100) manufacturers and their authorized suppliers and retailers must maintain a permanent record of each sale of biodiesel (B-100) in a register, Which will be updated on a daily basis and will have to be kept available for scrutiny at all times. Bill for each sale made by manufacturers and suppliers (in duplicate (one copy of bill for customer and one copy of own record)) will be issued in which the quantity sold, the rate charged, the details of tax, batch no. and date & time of sale will be mandatory to show clearly. In addition to the above record, the vehicle No. and the name of the customer / contact phone number etc. will also be mandatory for every sale done by the retailer.
14. Officers of Biofuel Authority or any other State / District level authorized officers shall have the power to carry out regular inspections of the biodiesel manufacturer, supplier and retail outlets selling biodiesel to ensure that the biodiesel is being made available to the customer in the right quality and quantity, and is not being sold as a standalone fuel for transportation purposes. In case of any sample failure of Biodiesel (B-100) being sold, officers of Biofuel Authority or any authorized officers of State/District shall proceed with administrative action as per Marketing Discipline Guidelines (MDG) for Biodiesel (B-100).
15. All volume and safety distance norms applicable for Class B Petroleum Products shall be applicable for retail outlets selling Biodiesel (B-100) as it is meant for blending with High Speed Diesel which is a Class B Petroleum Product.
16. The manufacturers and their authorized suppliers and retailers of Biodiesel will sell only Biodiesel conforming to BIS Standards and not mixture of Biodiesel and Diesel or only Diesel. A joint team of anti-adulteration cells of Public Sector Oil Marketing Companies and Biofuel Authority or authorized officers of the Biofuel Authority are empowered to inspect, search and shall have the right to take possession of unauthorized and unscrupulous Biodiesel manufacturing plants, the storage and distribution units and Retails Outlets in the state.
17. Mobile labs of public sector oil marketing companies also have jurisdiction to inspect / examine the manufacturing plants, the storage and distribution network of suppliers and biodiesel retailers.

18. The Secretary in charge of the Rural Development and Panchayati Raj Department, Government of Rajasthan will be the Appellate Officer of State Government to redress the complaints related to denial of permission for sale of biodiesel to an applicant.

In pursuance of these guidelines for sale of Biodiesel (B-100) in the state, the registration rules of manufacturer and their authorized suppliers and retailers are as follows.

## **5.1 For Bio diesel (B-100) Manufacturers**

### **5.1.1 Eligibility & Conditions**

- i. Location of Production Unit – May Located anywhere in India
- ii. Should be registered as a Company/Society
- iii. Should be registered as Propriety/Partnership Firm

### **5.1.2 Application**

Manufacturers fulfilling above eligibility and conditions is required to submit application form in the enclosed format along with following documents in the state level office of Biofuel Authority, Government of Rajasthan for registration

- i. Certified copy of Memorandum and Article of Association of the Company/Society
- ii. Certified copy of registration of the Company/Society
- iii. Certified copy Partnership Deed ( in case of Partnership Firm)
- iv. Certified copy of proof of ownership in case of Propriety Establishment/Firm
- v. Detailed Project Report (D.P.R)
- vi. Affidavit of Indigenous manufacturer
- vii. Demand Draft of Rs.1000/ / drawn in favour of Chief Executive Officer, Biofuel Authority, Rajasthan as Application Fee. This amount is non refundable
- viii. Approval/NOC/Certificate etc. of different departments as per Annexure -1 along with Application

### **5.1.3 Physical Verification and Inspection of Plant**

5.1.3.1 Physical verification of manufacturing unit by Joint Team constituted by Biofuel Authority for this purpose shall be carried out if above application along with documents found correct The Joint Team shall consist of one representative each from Weight & Measure Department and Oil Marketing Companies of Public Sector/ Subject Expert (Bio-diesel) besides authorized Officers of Biofuel Authority. The inspection report shall be submitted by this team to competent level after conducting physical verification and Inspection of the plant. Mainly following inspection/verification shall be undertaken by this joint team:-

- i. Matching of documents submitted with application with original documents
- ii. Inspection of production capacity in respect of Detailed Project Report
- iii. Inspection of raw material for production of Bio diesel
- iv. Inspection of technology for production of Bio diesel

- v. Inspection of Laboratory of Bio diesel Plant
- vi. Inspection of storage capacity ( raw material & finished product)
- vii. Inspection of fire fighting equipments/facility
- viii. Inspection of Sample Box
- ix. Inspection of other infrastructural facilities
- x. Any other inspection as required

5.1.3.2 After approval of inspection report of physical verification at competent level, the manufacturer shall be informed in writing to deposit security deposit in the form of Bank Guarantee in specified duration. The security deposit shall be determined on the basis of self declaration in writing regarding estimated sale quantity in Rajasthan, out of installed capacity per day at the rate of Rs 25,000 Kilo liter. The registration certificate shall be issued for 2 years after deposit of security amount by the manufacturer. Afterwards, the manufacturer has to apply for renewal of registration .In case of increase in self declaration for sale of Bio diesel (B-100), the additional security amount is to be deposited.

5.1.3.3 The number of maximum Retail Outlets (R.O) that can be established or opened by manufacturer shall be determined primarily considering 2000 liter per day selling capacity by retail outlet based on production capacity of the Bio diesel (B-100) plant and self declaration on retail sale by the manufacture.

5.1.3.4 For increase in the number of retail outlets by manufacturer, the application can be made by the manufacturer only after registration of all permissible outlets in the Biofuel Authority for a period of one year minimum. On the basis of application Biofuel Authority may increase the number of retail outlets, after review of sale of all retail outlets on the basis of sale of minimum 1500 liters per day.

5.1.3.5 Prior to enter into agreement with supplier / seller / retail outlet, it is ascertained by the manufacturer that these supplier/seller/retail outlet are not attached with other manufacturer earlier.

5.1.3.6 The number of retail outlets (R.O) may be increased. In case of increase in the production capacity of Bio diesel (B-100) or increase in the self declaration for retail sale in the state by the manufacturer

5.1.3.7 The renewal of registration by re-applying to Biofuel Authority is mandatory, in case of increase in the installed production capacity of Bio diesel (B-100), after obtaining no objection certificate / approval / certificate from concerned departments. The other conditions in above will remain same.

5.1.3.8 Application for registration by the manufacturer of Bio diesel (B-100) to Biofuel Authority is to be made only after issue of consent to operate from Pollution Control Board for production plant. The manufacturer, prior to registration in Biofuel Authority, will not issue letter of intent to any supplier /seller for sale of Biodiesel(B-100)

5.1.3.9 The manufacturer has to comply with all related parameters according to Marketing Discipline Guideline for Bio diesel (B-100)-2019, issued by Biofuel Authority, Government of Rajasthan

## 5.2 For Bio diesel Suppliers

### 5.2.1 Eligibility & Conditions

- i. Location of Storage space /site – May Located anywhere in the state of Rajasthan
- ii. Biodiesel Manufacturer – Registered with Biofuel Authority, GoR
- iii. Should be registered as a Company/Society
- iv. Should be registered as Propriety/Partnership Firm
- v. Minimum 100 KL Storage Capacity
- vi. Measurement of Storage Area / site – Minimum 35 m x 35 m

### 5.2.2 Application

Suppliers fulfilling above eligibility and conditions is required to submit application form in the enclosed format along with following documents in the state level office of Biofuel Authority, Government of Rajasthan for registration

- i. Certified copy of Memorandum and Article of Association of the Company/Society
- ii. Certified copy of registration of the Company/Society
- iii. Certified copy Partnership Deed ( in case of Partnership Firm)
- iv. Certified copy of proof of ownership in case of Propriety Establishment/Firm
- v. Detailed Project Report (D.P.R)
- vi. Agreement between Manufacturer and Supplier
- vii. Letter of Intent (LoI) issued by Manufacturer
- viii. Demand Draft of Rs.1000/ / drawn in favour of Chief Executive Officer, Biofuel Authority, Rajasthan as Application Fee. This amount is non refundable
- ix. Approval / NOC / Certificate etc.of different departments as per Annex.-2 along with application

### 5.2.3 Physical Verification and Inspection of Storage Area/ Space

5.2.3.1 Physical verification of storage area / site by Joint Team constituted by Biofuel Authority for this purpose shall be carried out if above application along with documents found correct The Joint Team shall consist of authorized officers of Biofuel Authority and officer of Weight & Measure Department. The inspection report shall be submitted by this team to competent level after conducting physical verification and Inspection of storage area/space. Mainly following inspection/verification shall be undertaken by this joint team:-

- i. Matching of documents submitted with application with original documents
- ii. Inspection of storage capacity of 100 KL in respect of Detailed Project Report
- iii. Inspection of raw material for production of Bio diesel
- iv. Inspection of fire fighting equipments/facility
- v. Inspection of Sample Box and preliminary testing apparatus
- vi. Inspection of Automatic Tank Gauging (ATG) cum Density measuring system / device

- vii. Inspection of other infrastructural facilities
- viii. Any other inspection as required

5.2.3.2 After approval of inspection report of physical verification at competent level, the supplier shall be informed in writing to deposit security deposit in the form of Bank Guarantee in specified duration. The security deposit shall be determined on the basis of self declaration in writing regarding estimated sale quantity in Rajasthan, out of installed capacity per day at the rate of Rs 5,000 Kilo liter. The registration certificate shall be issued for 1 year after deposit of security amount by the supplier. Afterwards, the supplier has to apply for renewal of registration .

5.2.3.3 The supplier may establish / open Retail Outlets (R.O) equivalent to maximum permissible numbers of RO to concerned manufacturer.

5.2.3.4 Prior to enter into agreement with seller / retail outlet, it is ascertained by the supplier that these seller / retail outlet are not attached with other manufacturer / supplier earlier.

5.2.3.5 The supplier terminates the agreement of a manufacturer, before applying for the new registration as the supplier with new manufacturer, it will be ensured that it receives clearance from the former manufacturer.

5.2.3.6 A copy of the contract/agreement, between the producer and the supplier will be attached with the application form. The supplier can be contracted / signed agreement with only one Bio Diesel (B-100) producer / manufacturer.

5.2.3.7 The supplier will have to develop related facilities as per minimum 100 kiloliter biodiesel (B-100) storage capacity.

5.2.3.8 The supplier is not authorized for retail sale of Biodiesel (B-100). Supplier is registered for making bulk / wholesale of Biodiesel (B-100).

5.2.3.9 The supplier is required to install an automatic Tank Gassing (ATG) alongwith density measurement instrument system in each tank of bio-diesel (B-100) so that the quantity as well as the density of the bio-diesel (B-100) can be obtained.

5.2.3.10 To develop storage capacity of Biodiesel (B-100) by the supplier, a minimum of 35 m. x 35 m area of the measurement will require at the location.

5.2.3.11 The supplier has to comply with all related parameters according to Marketing Discipline Guideline for Bio diesel (B-100)- 2019, issued by Biofuel Authority, Government of Rajasthan

### **(5.3) For Retail Outlet Of Biodiesel (B-100)**

#### 5.3.1 Eligibility and conditions:

- i. Sale Point - Located anywhere in the state of Rajasthan.
- ii. Biodiesel producer / supplier - Registered with Biofuel Authority ,Rajasthan
- iii. Registered as a company / society
- iv. Registered as a proprietorship/ partnership firm
- v. Minimum 20 kilo liter storage capacity
- vi. Measurement of sales site - Minimum 20 m X 20 m

#### **5.3.2 Application**

Retailers fulfilling above eligibility and conditions is required to submit application form in the enclosed format along with following documents in the state level office of Biofuel Authority, Government of Rajasthan for registration:-

- i. A certified copy of memorandum and article of association of the company / society
- ii. A certified copy of the company / society registration certificate
- iii. A certified copy of partnership deed (in case of being a partnership firm)
- iv. A certified copy for proof of ownership of a proprietor in the case of a proprietorship firm.
- v. Detailed Report / Action plan
- vi. A copy of agreement between manufacturer / supplier and retailer
- vii. Letter of Intent (LOI) issued by the manufacturer / supplier
- viii. Demand Draft of Rs.500 / drawn in favour of Chief Executive Officer, Biofuel Authority, Rajasthan as Application Fee. This amount is non refundable
- ix. NOC/Permissions/certificate of various departments as per Appendix-3 along with the application.

#### **5.3.3 Physical verification and inspection of retail outlets**

5.3.3.1 The physical verification and inspection of the Seller / retail outlet venue will be done by the joint team constituted for this purpose by the Biofuel Authority only if the above mentioned documents are found to be correct. The authorized officers of the Biofuel Authority and the Weights and Measures Department will be the members of the said joint team. After physical verification and inspection of the Seller / retail outlet venue and inspection report will be submitted at the competent level. The said joint team will be inspected / verified mainly as follows.

- i. Match all documents attached with the application to the original documents
- ii. Inspection of storage capacity as per action plan / report.
- iii. Inspection of fire fighting equipment / facilities
- iv. Inspection of sample boxes and equipment for preliminary testing
- V. Inspection of automatic tank gauging (ATG) alongwith density measurement device
- vi. Inspection of other infrastructure

vii. Other inspection as required

5.3.3.2 After approval of the inspection report by the competent level, the concerned seller will be informed in writing to deposit the security amount as bank guarantee within the stipulated period for registration. The security amount will be determined on the basis of self declaration form by the seller in writing, at the rate of Rs.1000 / - per kiloliter based on the storage capacity set up for bulk / retail sale of the Bio Diesel in the state. On depositing the security amount by the seller. This registration certificate will be issued for one year. Thereafter, the concerned seller will re-apply for renewal of registration.

5.3.3.3 A copy of the contract/agreement, between the producer / supplier and the seller will be attached with the application form. The seller can be contracted / signed agreement with only one Bio Diesel (B-100) producer / manufacturer / supplier.

5.3.3.4 The seller/ retailer terminates the agreement of a manufacturer / supplier, before applying for the new registration as the seller/ retailer with new manufacturer / supplier, it will be ensured that it receives clearance from the former manufacturing / supplier.

5.3.3.5 The seller/ retailer will have to develop related facilities as per minimum 20 kiloliter biodiesel (B-100) storage capacity.

5.3.3.6 The seller/ retailer is required to install an automatic Tank Gassing (ATG) alongwith density measurement instrument system in each tank of bio-diesel (B-100) so that the quantity as well as the density of the bio-diesel (B-100) can be obtained.

5.3.3.7 To develop storage capacity of Biodiesel (B-100) by the seller/ retailer, a minimum of 20 m.x 20 m area of the measurement will require at the location.

5.3.3.8 It will be mandatory to follow all the norms related to the seller/retailer, according to the Marketing Discipline Guidelines 2019 (Marketing Discipline Guideline for Bio Diesel (B-100) 2019) issued by the Biofuel Authority, Rajasthan Government, by the seller/ retailer.

#### **(5.4) For Mobile Retail Outlet Of Biodiesel (B-100)**

##### **5.4.1 Eligibility and conditions:**

- i. Biodiesel producer / supplier - Registered with Biofuel Authority ,Rajasthan
- ii. Registered as a company / society
- iii Registered as a proprietorship/ partnership firm
- iv. Maximum 2 KL storage capacity
- v.Registration certificate of commercial vehicle

##### **5.4.2 Application**

Mobile Retailers fulfilling above eligibility and conditions is required to submit application form in the enclosed format along with following documents in the state level office of Biofuel Authority, Government of Rajasthan for registration. Mobile retailers of maximum 2 Kl storage capacity shall be eligible.

- i. A certified copy of memorandum and article of association of the company / society
- ii. A certified copy of the company / society registration certificate
- iii. A certified copy of partnership deed (in case of being a partnership firm)
- iv. A certified copy for proof of ownership of a proprietor in the case of a proprietorship firm.
- v. Certificate of commercial vehicle and fitness certificate of vehicle
- vi. Detailed Report / Action plan
- vii. A copy of agreement between manufacturer / supplier and retailer
- viii. Letter of Intent (LOI) issued by the manufacturer / supplier
- ix. Demand Draft of Rs.500 / drawn in favour of Chief Executive Officer, Biofuel Authority, Rajasthan as Application Fee. This amount is non refundable
- x. NOC/Permissions/certificate of various departments as per Appendix-3 along with the application.

#### **5.4.3 Physical verification and inspection of retail outlets**

5.4.3.1 The physical verification and inspection of the Mobile Retail Outlet will be done by the joint team constituted for this purpose by the Biofuel Authority only if the above mentioned documents are found to be correct. The authorized officers of the Biofuel Authority and the Weights and Measures Department will be the members of the said joint team. After physical verification and inspection of the mobile retail outlet and inspection report will be submitted at the competent level. The said joint team will be inspected / verified mainly as follows.

- i. Match all documents attached with the application to the original documents
- ii. Inspection of vehicle of 2 KL storage capacity as per action plan / report.
- iii. Inspection of fire fighting equipment / facilities
- iv. Inspection of sample boxes and equipment for preliminary testing
- v. Inspection of automatic tank gauging (ATG) alongwith density measurement device
- vi. Inspection of other infrastructure
- vii. Other inspection as required

5.4.3.2 After approval of the inspection report by the competent level, the concerned mobile retailer will be informed in writing to deposit the security amount as bank guarantee within the stipulated period for registration. The one time security amount will be Rs.10000 /- for bulk / retail sale of the Bio Diesel through mobile retail outlet in the state. On depositing the security amount by the mobile retailer, The registration Certificate will be issued for one year. Thereafter, the concerned seller will re-apply for renewal of registration.

5.4.3.3 A copy of the contract/agreement, between the producer / supplier and the mobile retailer will be attached with the application form. The mobile retailer can be contracted / signed agreement with only one Bio Diesel (B-100) producer / manufacturer / supplier.

5.4.3.4 The mobile retailer terminates the agreement of a manufacturer / supplier, before applying for the new registration as the mobile retailer with new manufacturer / supplier, it will be ensured that it receives clearance from the former manufacturing / supplier.

5.4.3.5 The mobile retailer will have to develop related facilities as per maximum 2 kiloliter biodiesel (B-100) storage capacity.

5.4.3.6 The mobile retailer is required to install an automatic Tank Gazing (ATG) alongwith density measurement instrument system in tank of bio-diesel (B-100) so that the quantity as well as the density of the bio-diesel (B-100) can be obtained.

5.4.3.7 It will be mandatory to follow all the norms related to the seller/reailer, according to the Marketing Discipline Guidelines 2019 (Marketing Discipline Guideline for Bio Diesel (B-100) 2019) issued by the Biofuel Authority, Rajasthan Government, by the seller/ retailer.

5.4.3.8 On applying for registration of Mobile retail outlet, operation of one vehicle is permissible to one mobile retailer.

**Government of Rajasthan**  
**Rural Development & Panchayati Raj Department**  
**Bio-fuel Authority, Yojna Bhawan, Jaipur**

(III Floor, B-Block, Yojna Bhawan, C- Scheme, Jaipur Phone: 2220672 Fax 2224754, E-mail: biofuelraj@rajasthan.gov.in)

Annexure-1

Registration / Approvals / NOCs required for registration of  
Bio Diesel (B-100) Manufacturer

1. Petroleum and Explosives Safety Organization (PESO) license.
2. BIS Specification (15607:2016 or as per latest standards) Report of all parameters for Bio Diesel (B-100) by authorised / recognized laboratory till the certification and product IS number issued by BIS
3. Weights and Measures Department of the State (If applicable)
4. Industries Department registration
5. Factory & Boilers permission
6. Land use certificate of commercial land from District Administration
7. GST Registration
8. PAN Number
9. Fire NOC
10. Environmental Clearance from the Pollution Control Board of the State
11. Micro Small Medium Entrepreneur Department (MSME)
12. Business Registration number of Directorate of Economics & Statistics (If plant established in Rajasthan)

Annexure-2

Registration/Approvals / NOCs required for registration of  
Bio Diesel (B-100) Supplier

1. Registration certificate for Biodiesel manufacturer issued by Bio-fuel Authority Rajasthan
2. Certification of Weights and Measures Department of the State
3. Land use certificate of commercial land from District Administration (As required)
4. GST Registration
5. PAN Number
6. Fire NOC
7. Registration of Micro Small Medium Entrepreneur (MSME) of the State
8. Business Registration number of Directorate of Economics & Statistics

**Government of Rajasthan**  
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**Bio-fuel Authority, Yojna Bhawan, Jaipur**

(III Floor, B-Block, Yojna Bhawan, C- Scheme, Jaipur Phone: 2220672 Fax 2224754, E-mail: biofuelraj@rajasthan.gov.in)

Annexure-3

Registration/Approvals / NOCs required for registration of  
Bio Diesel (B-100) Retail Outlet (RO)

1. Registration certificate for Biodiesel manufacturer / Supplier issued by Bio-fuel Authority Rajasthan
2. NOC of Opening Bio Diesel Retail outlet from District Administration on similar lines as is being done for Retail Outlets of Public Sector Oil Marketing Companies (Except requirement of Explosive license of PESO)
3. Land use certificate of commercial land from District Administration
4. National / State Highway Authorities as applicable
5. Certification of Weights and Measures Department of the State
6. GST Registration
7. PAN number
8. Fire NOC
9. Registration of Micro Small Medium Entrepreneur (MSME) of the State
10. Business Registration number of Directorate of Economics & Statistics

Annexure-4

Registration/Approvals / NOCs required for registration of  
Bio Diesel (B-100) Mobile Retail Outlet (MRO)

1. Registration certificate for Biodiesel manufacturer / Supplier issued by Bio-fuel Authority Rajasthan
2. RTO commercial registration of vehicle
3. Certificate of Weights and Measures Department of the State
4. GST Registration
5. PAN number
6. Affidavit of Fire Extinguisher/ facility
7. Registration of Micro Small Medium Entrepreneur (MSME) of the State
8. Business Registration number of Directorate of Economics & Statistics
9. Affidavit of GPS enabled vehicle

**Government of Rajasthan**  
**Rural Development & Panchayati Raj Department**  
**Bio-fuel Authority, Yojna Bhawan, Jaipur**

(III Floor, B-Block, Yojna Bhawan, C- Scheme, Jaipur Phone: 2220672 Fax 2224754, E-mail: biofuelraj@rajasthan.gov.in)

**Application Form for Registration of Biodiesel (B-100) Manufacturer**

**Chief Executive Officer &  
 Project Director, Biofuel Authority Cum  
 Ex-Officer Joint Secretary Rural Development Department  
 3rd Floor, Yojna Bhawan, Tilak Marg,  
 Jaipur, Rajasthan**

Sir,

I/We on behalf of ..... (Name of the Firm/Company/Society) submitting application in the specified format to Biofuel Authority under Rajasthan Biofuel Rules 2019 for registration as bio-diesel Manufacture. The details & documents required along with application are enclosed here under

| S. No.   | Point   | Details |
|----------|---|---------|
| <b>A</b> | <b>Details of Company/Firm/Society</b>  |         |
| 1.       | Name of the Company/Firm/Society  |         |
| 2.       | Type of Company/Firm/Society  |         |
| 3.       | Complete Address of Registered Office   |         |
| 4.       | Act/Regulation under which Registered   |         |
| 5.       | Registration Number/Incorporation year  |         |
| 6.       | Memorandum & Article of Association of registered Firm/Company/ Society                                       |         |
| 7.       | Document related ownership of proprietyPartnership Firm   |         |
| 8.       | Details of Authorised representative  |         |
|          | Name of Authorized Person   |         |
|          | Phone/Mobile Number   |         |
|          | Email   |         |
|          | Aadhar Number   |         |
| <b>B</b> | <b>Details of Statutory Registration</b>  |         |
| 9        | G.S.T. No.  |         |
| 10       | PAN No.   |         |
| 11       | Registration No. of Labour Department   |         |
| 12       | Registration No. of Provident Fund  |         |
| 13       | Registration No. of ESI   |         |
| 14       | Registration No. of Industries Department   |         |
| 15       | Registration No. of MSME  |         |
| 16       | B.R. No. issued by Department of Economics & Statistics, Rajasthan (Required if production unit is located in |         |

|          |   |  |
|----------|---|--|
|          | Rajasthan State)  |  |
| <b>C</b> | <b>Details of Production unit</b>   |  |
| 17       | Complete Address of Production unit   |  |
| 18       | Phone/Mobile Number   |  |
| 19       | Installed total production capacities/day   |  |
| 20       | Actual Production/day   |  |
| 21       | Details of raw matterial used for production of Bio-diesel (B-100)                                  |  |
| 22       | Details of Technology available   |  |
| <b>D</b> | <b>Details of Approvals/Noc's/Certificate's (Copies to be enclosed)</b>                             |  |
| 23       | Approval/Permission of Factories& Boilers   |  |
| 24       | Consent to operate (CTO) from Pollution Control Board   |  |
| 25       | Permission/from Department of Fire  |  |
| 26       | Permission of District Administration for Commercial Land Use                                       |  |
| 27       | License of Petroleum & Explosive Safety Organization (PESO)   |  |
| 28       | ISI Number of Product Certified by BIS  |  |
| 29       | Certification by Department of Weights & Mearurs,GoR  |  |
| <b>E</b> | <b>Other Details</b>  |  |
| 30       | Detailed Project report   |  |
| 31       | Details of Intrastructure available (Building, Laboratory, Storage, Lavatories & driking water etc) |  |
| 32       | Other related information (Optional)  |  |

The information and document submitted is correctin best of any knowlege. The Bio-diesel (B-100) produced by Company/Firm/Society is indegenous.

Date :  
Place :

**Signature of Authorised Person  
along with Name Designation & Seal**

**Government of Rajasthan**  
**Rural Development & Panchayati Raj Department**  
**Bio-fuel Authority, Yojna Bhawan, Jaipur**

(III Floor, B-Block, Yojna Bhawan, C- Scheme, Jaipur Phone: 2220672 Fax 2224754, E-mail: biofuelraj@rajasthan.gov.in)

**Application Form for Registration of Biodiesel (B-100) Suppliers**

**Chief Executive Officer &  
 Project Director, Biofuel Authority Cum  
 Ex-Officer Joint Secretary Rural Development Department  
 3rd Floor, Yojna Bhawan, Tilak Marg,  
 Jaipur, Rajasthan**

Sir,

I/We on behalf of ..... (Name of the Firm/Company/Society) submitting application in the specified format to Biofuel Authority under Rajasthan Biofuel Rules 2019 for registration as bio-diesel Supplier. The details & documents required along with application are enclosed here under

| S. No.   | Point   | Details |
|----------|---|---------|
| <b>A</b> | <b>Details of Company/Firm/Society</b>                                  |         |
| 1.       | Name of the Company/Firm/Society  |         |
| 2.       | Type of Company/Firm/Society  |         |
| 3.       | Complete Address of Registered Office                                   |         |
| 4.       | Act/Regulation under which Registered                                   |         |
| 5.       | Registration Number/Incorporation year                                  |         |
| 6.       | Memorandum & Article of Association of registered Firm/Company/ Society |         |
| 7.       | Document related ownership of propriety/Partnership Firm                |         |
| 8.       | Details of Authorized representative                                    |         |
|          | Name of Authorized Person   |         |
|          | Phone/Mobile Number   |         |
|          | Email   |         |
|          | Aadhar Number   |         |
| <b>B</b> | <b>Details of Statutory Registration</b>                                |         |
| 9        | G.S.T. No.  |         |
| 10       | PAN No.   |         |
| 11       | Registration No. of MSME  |         |
| 12       | B.R. No. issued by Department of Economics & Statistics, Rajasthan      |         |
| 13       | Registration Certificate of Manufacturer issued by Biofuel Authority    |         |
| 14       | Registration under Shop & Establishment Act                             |         |
| <b>C</b> | <b>Details of Storage site/Capacity</b>                                 |         |

|    |  |  |
|----|--|--|
| 15 | Measurement of Commercial Land to be used as Storage site (in meters)                                |  |
| 16 | Complete Address of Storage site   |  |
| 17 | Phone/Mobile Number  |  |
| 18 | Total installed storage capacity   |  |
| D  | <b>Details of Approvals/Noc's/Certificate's (Copies to be enclosed)</b>                              |  |
| 19 | Copy of agreement between Manufacturer and Supplier  |  |
| 20 | Letter of Intent issued by Manufacturer  |  |
| 21 | Permission of Department of Fire Control   |  |
| 22 | Permission issued by District Administration for commercial land use certificate                     |  |
| 23 | Attestation issued by Department of Weight and Measures  |  |
| 24 | No Objection Certificate issued by National/State Highway Authority                                  |  |
|    | Other Details  |  |
| 25 | Details of Infrastructure available (Building, Laboratory, Storage, Lavatories & drinking water etc) |  |
| 26 | Other related information (Optional)   |  |

The information and documents submitted is correct and authentic. and this company/Firm/Society is not attached with any other bio diesel manufacturer/Supplier

**Date :**  
**Place :**

**Signature of Authorised Person  
along with Name Designation & Seal**

**Government of Rajasthan**  
**Rural Development & Panchayati Raj Department**  
**Bio-fuel Authority, Yojna Bhawan, Jaipur**

(III Floor, B-Block, Yojna Bhawan, C- Scheme, Jaipur Phone: 2220672 Fax 2224754, E-mail: biofuelraj@rajasthan.gov.in)

**Application Form for Registration of Biodiesel (B-100) Retail Outlet**

**Chief Executive Officer &  
 Project Director, Biofuel Authority Cum  
 Ex-Officer Joint Secretary Rural Development Department  
 3rd Floor, Yojna Bhawan, Tilak Marg,  
 Jaipur, Rajasthan**

Sir,

I/We on behalf of ..... (Name of the Firm/Company/Society) submitting application in the specified format to Biofuel Authority under Rajasthan Biofuel Rules 2019 for registration as bio-diesel retail outlet. The details & documents required along with application are enclosed here under

| S. No.   | Point   | Details |
|----------|---|---------|
| <b>A</b> | <b>Details of Company/Firm/Society</b>  |         |
| 1.       | Name of the Company/Firm/Society  |         |
| 2.       | Type of Company/Firm/Society  |         |
| 3.       | Complete Address of Registered Office   |         |
| 4.       | Act/Regulation under which Registered   |         |
| 5.       | Registration Number/Incorporation year  |         |
| 6.       | Memorandum & Article of Association of registered Firm/Company/ Society       |         |
| 7.       | Document related ownership of proprietary/Partnership Firm                    |         |
| 8.       | Details of Authorized Person  |         |
|          | Name of Authorized Person   |         |
|          | Phone/Mobile Number   |         |
|          | Email   |         |
|          | Aadhar Number   |         |
| <b>B</b> | <b>Details of Statutory Registration</b>                                      |         |
| 9        | G.S.T. No.  |         |
| 10       | PAN No.   |         |
| 11       | Registration No. of MSME  |         |
| 12       | B.R. No. issued by Department of Economics & Statistics, Rajasthan            |         |
| 13       | Registration Certificate issued by Biofuel Authority to Manufacturer/Supplier |         |

|          |   |  |
|----------|---|--|
| 14       | Registration under Shop & Establishment Act   |  |
| <b>C</b> | <b>Details of Selling point/Capacity</b>  |  |
| 15       | Measurement of Commercial Land to be used as Selling point (in meters)                                |  |
| 16       | Complete Address of Selling point   |  |
| 17       | Phone/Mobile Number   |  |
| 18       | Total installed storage capacity  |  |
| 19       | Norms related to storage and safe distance for class B petroleum products                             |  |
| <b>D</b> | <b>Details of Approvals/Noc's/Certificate's (Copies to be enclosed)</b>                               |  |
| 20       | Copy of agreement between Manufacturer and Supplier   |  |
| 21       | Letter of Intent issued by Manufacturer/Supplier  |  |
| 22       | Permission of Department of Fire Control  |  |
| 23       | Permission issued by District Collector /Concerned Commissioner/Officer for retail sale of Bio diesel |  |
| 24       | Permission issued by District Administration for commercial land use certificate                      |  |
| 25       | Attestation issued by Department of Weight and Measures   |  |
| 26       | No Objection Certificate issued by National/State Highway Authority                                   |  |
| <b>D</b> | <b>Other Details</b>  |  |
| 27       | Details of Infrastructure available (Building, Laboratory, Storage, Lavatories & drinking water etc)  |  |
| 28       | Other related information (Optional)  |  |

The information and document submitted above are correct and authentic and this company/Firm/Society is not attached with any other bio diesel manufacturer/Supplier

**Date :**  
**Place :**

**Signature of Authorised Person  
along with Name Designation & Seal**

**Government of Rajasthan**  
**Rural Development & Panchayati Raj Department**  
**Bio-fuel Authority, Yojna Bhawan, Jaipur**

(III Floor, B-Block, Yojna Bhawan, C- Scheme, Jaipur Phone: 2220672 Fax 2224754, E-mail: biofuelraj@rajasthan.gov.in)

**Application Form for Registration as Mobile Retail Outlet of Biodiesel (B-100)**

**Chief Executive Officer &  
 Project Director, Biofuel Authority Cum  
 Ex-Officer Joint Secretary Rural Development Department  
 3rd Floor, Yojna Bhawan, Tilak Marg,  
 Jaipur, Rajasthan**

Sir,

I/We on behalf of ..... (Name of the Firm/Company/Society) submitting application in the specified format to Biofuel Authority under Rajasthan Biofuel Rules 2019 for registration as Mobile Retail Outlet of bio-diesel. The details & documents required along with application are enclosed here under

| S. No.   | Point   | Details |
|----------|---|---------|
| <b>A</b> | <b>Details of Company/Firm/Society</b>  |         |
| 1.       | Name of the Company/Firm/Society  |         |
| 2.       | Type of Company/Firm/Society  |         |
| 3.       | Complete Address of Registered Office   |         |
| 4.       | Act/Regulation under which Registered   |         |
| 5.       | Registration Number/Incorporation year  |         |
| 6.       | Memorandum & Article of Association of registered Firm/Company/ Society       |         |
| 7.       | Document related ownership of proprietary/Partnership Firm                    |         |
| 8.       | Details of Authorized Person  |         |
| i.       | Name of Authorized Person   |         |
| ii.      | Phone/Mobile Number   |         |
| iii.     | Email   |         |
| iv.      | Aadhar Number   |         |
| <b>B</b> | <b>Details of Statutory Registration</b>                                      |         |
| 9        | G.S.T. No.  |         |
| 10       | PAN No.   |         |
| 11       | Registration No. of MSME  |         |
| 12       | B.R. No. issued by Department of Economics & Statistics, Rajasthan            |         |
| 13       | Registration Certificate issued by Biofuel Authority to Manufacturer/Supplier |         |
| 14       | Registration under Shop & Establishment Act                                   |         |
| 15       | Registration number of Commercial   |         |

|          |   |  |
|----------|---|--|
|          | Vehicle   |  |
| <b>C</b> | <b>Details of Selling point/Capacity</b>                                |  |
| 16       | Storage Capacity (Maximum 2 Kilo Liter                                  |  |
| <b>D</b> | <b>Details of Approvals/Noc's/Certificate's (Copies to be enclosed)</b> |  |
| 17       | Copy of agreement between Manufacturer and Supplier                     |  |
| 18       | Letter of Intent issued by Manufacturer/Supplier                        |  |
| 19       | Permission of Department of Fire Control                                |  |
| 20       | Attestation issued by Department of Weight and Measures                 |  |
| <b>D</b> | Other Details   |  |
| 21       | Details of Intrastructure (Vehicle Storage, A.T.G, G.P.S etc)           |  |
| 22       | Other related information (Optional)                                    |  |

The information and document submitted above are correct and authentic and this company/Firm/Society is not attached with any other bio diesel manufacturer/Supplier

**Date :**  
**Place :**

**Signature of Authorised Person  
along with Name Designation & Seal**